

# GLENDALE PREPARATORY

## Parent Service Organization Meeting

November 2<sup>nd</sup>, 2017

### Opening:

The meeting was called to order at 7:02 pm by Debbie Ayer.

### Attendees:

See Attendance Roster

### Approval of Minutes

Minutes from the previous meeting were presented and approved.

### Financial Report (Debbie King)

- Debbie King out sick
- Homecoming numbers will be available at the next meeting
- Overall, the PSO account is in the positive
- No other updates

### Old Business

- Marquee Sign – Mr. Crowe coordinated with Mr. Kersting and they selected a design that was elegant and not obnoxious. This has been forwarded to the Great Hearts Facilities folks who will work on a cost estimate. After that, there will be a fundraising effort - *OPEN*
- Community Builder Event (Parents' Night Out) – Thursday, November 9<sup>th</sup>
  - As of now, 33 people are signed up, but many parents planning to show up who did not sign up on the website because there wasn't an option to RSVP without ordering
  - In the future, an option to 'Attend Only' with a number attending
  - Next week's newsletter to have people email Nickie to RSVP – *Action (Tauny)*
  - Nickie will need names so she can create tickets with names – *Action (Nickie)*
  - Nickie to check to see if they may be open later than 9 pm since Friday is a day off for many people – *Action (Nickie)*
  - A sign will be posted inviting teachers to attend
  - There will be 3 gift cards for drawings at 6:30, 7:30, and 8:30
- Homecoming Review
  - A great event with good turnout and well planned
  - Well organized so there were more than enough volunteers
  - Pizza was hot, plenty of food
  - Separate coolers for each drink was very helpful
  - Bringing trash cans was extremely helpful
  - Trailers made a huge difference in saving time for set up, take down, and putting away
  - SUGGESTIONS FOR NEXT YEAR
    - Sell sweets like Griffins themed cupcakes, football cupcakes, cookies, etc.
    - Gatorade, lemonade, or any non-carbonated drink options

### New Business

- Yearbook Update
  - LifeTouch took photos at the Homecoming Game and Homecoming Dance

- Everything on schedule
- Early Bird Deadline to order is November 24<sup>th</sup> and will be in the next Blast
- Boosters
  - Universal Athletics is now contracted with Great Hearts for sportswear instead of Eastbay
  - Debbie to meet with Mr. Rickey to see if non-athletic clothing (i.e., t-shirts) can be sold by the PSO to avoid competing with Universal Athletics – *ACTION (DEBBIE A)*
- Lunch Program
  - An issue with ordering lunches came to light and it is believe to be the website having flags on the calendar that requires parents to check the note instead of assuming there are no lunches for that day – a note will be added to the newsletter to remind parents to click on the flag before ordering – *ACTION (Tauny)*
  - Two volunteers will be needed to manage the lunch program
  - Next Newsletter to request for volunteers – *ACTION (Tauny)*
- Restaurant Nights
  - Next FroYo fundraiser on November 3<sup>rd</sup>, which is a half day
  - Chick-Fil-A will be November 16<sup>th</sup>
- Communication Update
  - Communication Chart now posted on the PSO Website
  - Lorenzo to give Nickie access to fundraiser email account – *ACTION (Lorenzo)*
  - Debbie to give Nickie access to Volunteer Sign Up account – *ACTION (Debbie)*
- PSO Calendar
  - Distributed to the group
- Athletic Field Day – November 17<sup>th</sup>
  - Volunteers needed and will be announced in the next Blast
  - Only volunteers who are fingerprinted
- Sports Awards Ceremony Chair
  - Request for new chair will be in the next Blast
  - Request for donations will also be in the next Blast
  - Nickie Kennedy will temporarily chair until a permanent is found
  - 7:00 pm Middle School / 8:00 pm High School
- Snowstorm
  - Aprons are being made for PSO volunteers to wear and encourage donations at the curb in the morning and afternoon drop offs
  - Dates set for November 20<sup>th</sup> to December 8<sup>th</sup>
  - Lorenzo will add online donations with several increments from \$10 to \$100 since it does not allow to put in your own number – *ACTION (Lorenzo)*
- PSO T-Shirts
  - PSO will pay for one printing for PSO Board members
  - Board Members purchase their own t-shirt and give to Debbie A to have printed
- PSO December Dinner
  - Debbie will schedule a December Dinner for Board members in lieu of a formal meeting

## PSO Future Events

- 11/3 FroYo Yogurt
- 11/14 Sports Awards Ceremony
- 11/17 Athletic Field Day

- 11/24 Yearbook Early Bird Deadline
- 11/20-12/8 Snowstorm

### **Open Discussion**

- Mr. Crowe thanked the PSO for all they do, from lunches to Homecoming and other events
- Thanked PSO for Junior/Senior Blazers

### **Adjournment:**

- Meeting was adjourned at 8:00 pm by Debbie Ayer. The next PSO Board meeting will be at 6:30 pm on Thursday, January 11<sup>th</sup>, 2018, in the Library.

Minutes submitted by: Tauny Woo